

**Government of West Bengal
School Education Department
Planning & Budget Branch
Bikash Bhavan, Salt Lake, Kolkata -700091**

No. 32 – SE(P&B)/11S-15/2017 (Pt-II)

Dated, the 16th January, 2018

Memorandum

A clean and well maintained school environment is essential for effective learning. For providing proper infrastructure and learning environment the matter of face-lifting of schools under control of this Department (Govt. Sponsored and Aided) by exterior painting was under consideration of the Government.

Now, the Governor, after consideration of the matter, is pleased to decide that the exterior painting with cement coat & colour coat including cleaning and smoothing of surface thoroughly in schools would be carried out as per MGNREGA schedule @ Rs. 30.57 per sq. mtr. (including all costs). Exterior painting activity would be performed in Primary Schools, Upper Primary Schools, Secondary & Higher Secondary Schools.

A district level committee under District Magistrate be formed to monitor the implementation. The committee would include :

- o District Magistrate as Chairman
- o Addl District Magistrate (Education) as Convener,
- o District Nodal Officer (MGNREGA)
- o District Project Officer, Sarva Shiksha Abhiyan
- o D. I. of Schools (Primary)
- o D. I. of Schools (Secondary)

For Kolkata, the committee would headed by Joint Director of Directorate of School Education and include Chairman, Kolkata Primary School Council and D. I. of Schools (Primary)/DPO, SSM, Kolkata would be the convener.

The committee would also prepare a convergence plan for exterior paint of schools by funds of School Education Deptt, P& RD Deptt funds for MNREGA labour component, North Bengal Development Department, Sundarban Development Affairs Department, Paschimanchal Unnayan Affairs Department, MPLADs, Bidhayak Elaka Unnayan Parakalpa, Municipal Affairs , Urban Development etc. This committee will also finalise list of school buildings to be painted and where there are two schools in same building, the authority/agency responsible to undertake paint work.

In rural areas this activity would be dovetailed & converged with MNREGA so that wage component (60%) of the total cost of the activity would be borne under MNREGA for rural schools and the P&RD Department of this Department would do the needful on their part. The urban schools would be covered either directly under this scheme or in convergence with other departments. This scheme would be managed by the Paschim Banga Sarva Siksha Mission and the SPD, PBSSM would be in-charge of execution of this programme and act as the Nodal Officer for this programme.

The schools would be required to get external paint done with colour as per the Government norms in consultation with BDO in rural areas and PWD officials in urban areas .

Every school, excluding schools constructed in last five years and schools painted in last three years, will be eligible to get exterior paint.

At pre paint stage : Every school will be photographed for front and rear view of the school building and also of classrooms and other infrastructure. The external surface of the school be

measured. After estimation of external surface area of school, an estimation of cost of paint and labour involved be done by schools. The records of photographs and measurement with estimation be kept at school with copy being forwarded to DPOs. As per convergence plan at district level the DPO will communicate to the schools the approval for painting of schools.

After observing the due process and rules the school management committee or VEC /WEC will engage agency for paint and engage labour (a) as per MNREGA convergence for rural areas or (b) by agency for urban areas. The concerned *Nirman Sahayak* for rural areas and junior engineer of concerned urban local body or Municipal Engineering Directorate should be involved in the process of measurement and estimation. One Teacher will be exclusively designated as nodal person for this work and his/her name communicated to DPO .

At paint stage : The schools will be cleaned, smoothed and painted on the external surface area with cement coat and paint coat under supervision of Headmaster/Teacher in charge and Teacher designated for this purpose. In rural areas the labour component would only be from MNREGA. Proper account and measurement as per rules be recorded in measurement book. Inspection by *Nirman Sahayak* /Junior Engineer /SIs of schools be done during the process of painting. In case of any shortcoming or work being below standard, the Headmaster should inform the school management committee/VEC/WEC and corrective measures should be taken immediately. The work of paint should be completed in a week for primary schools and in two weeks for secondary schools. During painting work, it should be ensured that the classes are not to be disturbed.

Post paint stage: The Headmaster/Teacher in charge would certify that external surface area has been painted in Annexure A and requisition of funds in Annexure B. It should be countersigned by *Nirman Sahayak*/Junior Engineer and SI of schools and forwarded to DPO with photographs of newly painted school for reimbursement.

On completion of the painting, they would claim reimbursement from the DPO, SSM concerned. The DPOs will certify the Exterior Painting and expenditure and forward the consolidated demand to SPD, PBSSM for release of necessary funds.

A fund of Rs. 150,00,00,000/- (One Hundred Fifty Crore) only out of the existing budgetary allocation of School Education for the purpose, would be placed with SPD, PBSSM through e-bantan. In the course of release of fund, the Finance Department has concurred to re-appropriate & augment fund and release fund under Demand No 15 as follows:

| Sl. | Heads of Account | Budget Amount | Re-App Amount | Augment Amount | Approval for Release |
|----------------|-------------------------------|-----------------------|---------------|---------------------|----------------------|
| 1 | 15-2202-01-800-SP-003-31-02-V | 3,20,00,00,000 | 0 | 36,30,10,231 | 68,30,10,231 |
| 2 | 15-2202-02-789-SP-013-31-02-V | 74,00,00,000 | 74,29,89,769 | 0 | 81,69,89,769 |
| 3 | 15-2202-02-789-SP-021-31-02-V | 1,10,40,00,000 | -74,29,89,769 | 0 | 0 |
| Total : | | 5,04,40,00,000 | | 36,30,10,231 | 150,00,00,000 |

Concerned School authorities would execute the work maintaining the WBFR in terms of Finance Department Memo No. 7415-F Y) dt. 04/12/2017 and Finance Deptt audit memo no. 5304-F (Y) dated 25.08.17 This approval is being accorded with the concurrence of the Finance Department vide Gr. N U.O No. 2445 dated 20/12/2017 and Group- B: - U.O. No. 72-ES/P/P&B/11S- 15/2011(Pt.-10/2017 dated 20/12/2017.

All concerned are being informed accordingly.

Sd/ D. Nariala

Principal Secretary
School Education Department

No. 32 /1(2) - SE(P&B)/ 11S-15/2017 (Pt -II)

Dated, the 16th January, 2018

Copy forwarded for information and necessary action to the :

1. Addl. Chief Secretary, P & RD Department
– with a request to issue necessary instructions to districts and also depute an officer in the rank of Joint Secretary as Nodal officer for his Department to keep Liaison with the Nodal Officer of School Education Department in this regard.
2. Secretary, Municipal Affairs Department
– with a request to issue necessary instructions to municipal bodies and also depute an officer in the rank of Joint Secretary as Nodal officer for his Department to keep Liaison with the Nodal Officer of School Education Department in this regard.

Sd/ D. Nariala


Principal Secretary
School Education Department

No. 32 /2(38) - SE(P&B)/ 11S-15/2017 (Pt -II)

Dated, the 16th January, 2018

Copy forwarded for information and necessary action to the:

1. Principal Accountant General (A&E), West Bengal, Treasury Building, 2, Govt. Place (West), Kolkata-700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Building, 2, Govt. Place (West), Kolkata-700001.
3. Secretary, Finance Department, Gr. N, Nabanna
4. State Project Director, Paschim Banga Sarva Siksha Mission
– With a request to inform all DPOs and others accordingly
5. Commissioner of School Education, West Bengal.
– With a request to inform all D.I.S (P.E), D.I.S (S.E), D.P.S.Cs and others accordingly
6. Joint Secretary, Secondary Branch, School Education Department
7. Joint Secretary, Elementary Branch, School Education Department
8. District Magistrate, _____ District
9. Joint Director of School Education, West Bengal
10. Chairman, Kolkata Primary School Council
11. Pay and Accounts Officer, Kolkata Pay & Accounts Office -III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No. 9, Block – DF, Sector – I, Bidhannagar, Kolkata - 64
12. OSD to Hon'ble M.I.C., School Education Department.
13. Planning & Budget Branch, School Education Department – for uploading in website
14. P.S. to Principal Secretary, School Education Department
15. Office Copy.


O.S.D. & Ex-officio Special Secretary
to the Govt. of West Bengal

Certificate of external paint of school building

This is to certify that the building of _____
_____ (Name of School) has been painted externally from ____/____/____ (date)
to ____/____/____ (date) as per details below.

1. Surface Area of paint done : _____ Square metre.
2. Labour component was under MGNREGA/ others. _____
3. No. of painting days _____
- 4a. Cost of work _____
- 4b. Cost of wages _____
- 4c. Cost of materials per square metre _____
5. Total cost of painting work (Sl. 4a+4b+4c) is Rs. _____ only
(amount in words) Rupees _____
_____ only.
6. The quality of work done is very good.
7. Documentation (no. of Photographs) attached _____

Place :

Date: ____/____/____

Seal

(Signature of Headmaster/ Headmistress/Teacher in charge)

Stamp

This is to affirm that the quality of work done is very good and payment can be released.

Countersign by Junior Engineer/Nirman Sahayak

Countersign by S.I. of Schools

Exterior Paint of Schools 2018

Annexure B

Requisition for Reimbursement of Funds

Whereas duly countersigned certificate for External Paint in _____
_____ (Name of School) has been
submitted , it is requested that Rs. _____ (amount in
words) Rupees _____ only
as cost of external paint may be reimbursed to the School .

Place :

Date: ___/___/_____

Seal

(Signature of Headmaster/Headmistress/Teacher in charge)

Stamp

Countersign by Junior Engineer/Nirman Sahayak

Countersign by S.I. of Schools